

SHASWAT INSTITUTE OF TEACHER'S EDUCATION

VILL.-HUTUP, P.O.-IRBA, P.S.-ORMANJHI, RANCHI (JHARKHAND)

Recognised by National Council for Teacher Education (NCTE)
NCTE ERC Bhuneshwar order No. ERC/7-185.15.1.24/2013/19863 Date: 31.07.2013
Affiliated to Ranchi University, Ranchi



(B.Ed. Course)

PHONE:- 09471132155 Website: www.shaswatfoundation.org

shaswatranchi@gmail.com



RECOGNITION CERTIFICATE

TO BE PUBLISHED IN GAZETTE OF INDIA PART – III, SECTION 4

National Council for Teacher Education
Eastern Regional Committee
(A Statutory Body of the Govt. of India)
15, Neelakantha Nagar, Nayapalli, Bhubaneswar-751012
Phone-(0674) 2562793, 2563252, 2563156, Fax: (0674) 2564873

ERC/7-158.15.1.24/2013/ 19863
Application Code No.ERCAPP1051

Date: 31/07/2013

ORDER

WHEREAS in terms of Section 14(1) of the NCTE Act, 1993, Saswat Institute of Teachers' Education, Plot No. 650, 651 & 656, Vill- Hutup, Po-Irwa, Tehsil/Taluka - Ormanjhi, Town/City/Dist- Ranchi, Jharkhand- 835217 had submitted an application (Code No.ERCAPP1051) to the Eastern Regional Committee of NCTE for grant of recognition for conducting **B.Ed Course** with an annual intake of 100 (one hundred) by online on (mm/dd/yyyy) 9/26/2011 and hard copy of application submitted on (mm/dd/yyyy) 9/29/2011.

2. WHEREAS, as per the decision of ERC in its 154 meeting held on 22-23 April 2013, recognition order was issued to **Saswat Institute of Teachers' Education, Plot No. 650, 651 & 656, Vill- Hutup, Po-Irwa, Tehsil/Taluka - Ormanjhi, Town/City/Dist- Ranchi, Jharkhand- 835217** for conducting **B.Ed. Course of Secondary** (level) of **one year** duration with an annual intake of **100 (one hundred)** from the academic session **2014-2015** under clause 7(11) of NCTE (Recognition Norms & Procedure) Regulations, 2009, vide ERC order No. ERC/7-154.6.17/NCTE/B.Ed./2013/17941 dated 3-May-13.

3. AND WHEREAS the applicant institution/trust/society filed a writ petition (C) No. 342/13 in the Hon'ble Supreme Court of India against the said recognition order dated 3-May-13 issued by ERC, NCTE and the Hon'ble Supreme Court disposed of the writ petition with a direction that recognition granted by the NCTE to the institution will apply for the academic session 2013-2014.

4. AND WHEREAS the Eastern Regional Committee in its 158 Meeting held on 23-24 July 2013 considered the original file of the institution along with the order of the Hon'ble Supreme Court dated 6/26/2013 and decided that revised recognition order from the session 2013-2014 may be issued to the institution instead of the session 2014-2015.

5. NOW, THEREFORE, in exercise of the powers vested under Section 14(3)(a) of the NCTE Act, 1993, the Eastern Regional Committee hereby grants recognition to **Saswat Institute of Teachers' Education, Plot No. 650, 651 & 656, Vill- Hutup, Po-Irwa, Tehsil/Taluka - Ormanjhi, Town/City/Dist- Ranchi, Jharkhand- 835217** for conducting **B.Ed. Course of Secondary** (level) of **one year** duration with an annual intake of **100 (one hundred)** from the academic session **2013-2014** under clause 7(11) of NCTE (Recognition Norms & Procedure) Regulations, 2009.

P.T.O.

1/2/11

6. The recognition is subject to fulfillment of the following:
 - (i) The institution shall comply with the various other norms and standards prescribed in the NCTE regulations, as amended from time to time.
 - (ii) The institution shall make admission only after it obtains affiliation from the examining body in terms of clause 8(12) of the NCTE (Recognition Norms & Procedure) Regulations, 2009.
 - (iii) The institution shall ensure that the required number of academic staff for conducting the course is always in position.
 - (iv) All such other requirements as may be prescribed by other regulatory bodies like UGC, affiliating University/ Body, the State Government etc, as applicable.
 - (v) The institution shall submit the Regional Committee a Self-Appraisal Report at the end of each academic year along the statement of annual accounts duly audited by a Chartered Accountant.
 - (vi) The institution shall maintain & update its Web-site as per provisions of NCTE Regulations and always display following as mandatory disclosure:
 - a. Copy of the Application Form
 - b. Land and Building Particulars
 - c. Staff Profile
 - d. Recognition letter
 - e. Information for having fulfilled the norms & standard and other required conditions.

7. If the institution contravenes any of the above conditions or the provisions of the NCTE Act, Rules, Regulations and Orders made or issued there under, the Regional Committee shall withdraw the recognition as under the provisions of Section 17(1) of the NCTE Act.

The Manager to Govt. of India
Department of Publications, (Gazette Section)
Civil Lines, Delhi – 110 054

Regional Director

C.C.

- 1) The Secretary/Principal/Correspondent, Saswat Institute of Teachers' Education, Plot No. 650, 651 & 656, Vill- Hutup, Po-Irwa, Tehsil/Taluka - Ormanjhi, Town/City/Dist- Ranchi, Jharkhand- 835217.
- 2) The Commissioner & Secretary, Primary, Secondary and Higher Education, HRD Department, Govt. of Jharkhand, MDI Building, Dhurwa, Dist. Ranchi, Jharkhand – 834 004
- 3) The Registrar, Ranchi University, Shaheed Chowk, Ranchi, Jharkhand-834001
- 4) The Director of Higher Education, HRD Department, Govt. of Jharkhand, M.D.I. Bhawan, Dhurwa, Ranchi, Jharkhand-834004.
- 5) The Secretary, Dept. of School Education and Literacy, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi - 110001.
- 6) The US (Computer), National Council for Teacher Education, Hans Bhawan Wing –II, 1, Bahadur Shah Zafar Marg, New Delhi-110 002.
- 7) Office Order file / Institution file.

Regional Director



== ABOUT THE COLLEGE ==

Introduction



" Education is not the amount of information that is put into your brain and runs not there, undigested all your life. We must have life-building, man-making, character developing and assimilation of ideas. If you have assimilated these ideas and made them your life and character, you have more education than a man who has got whole library by heart."

Swami Vivekananda

Teachers play a very important role in a student's life. It's a teacher who guides a student through his or her career. So it is very significant to be adequately equipped with resources that will create the teacher an ideal role model to the students. To achieve this, B.Ed. Courses were introduced, which teach a person about teaching and the different aspects associated with it.

Keeping these in mind, Saswat foundation was established in 2011 and under it, Shaswat Institute of Teacher's Education running from session 2013-2014. It is recognized by National Council of Teacher Education (ERC) vide recognition no. ERC/7. 154.6.17/NCTE/B.Ed./2013/17941 dtd. 03.5.2013 & ERC/7-158.15.1.24/2013/19863 and affiliated to Ranchi University, Ranchi. Shaswat Institute of Teacher's Education (SITE), which began with a smart building today possess an efficient infrastructure which includes spacious and well lit classrooms, Science laboratories, language lab, library, computer room, recreation room, auditorium a spacious ground and greenery .

Vision & Mission

We realize that education is fundamental for the complete development of individuals. As a premier teaching institute, we endeavor to harness this inherent potential through meeting the growing needs of higher technical education. As we grow, we will expand into new technologies, methodologies, disciplines, resources and even attitudes. To achieve this Shaswat College of Education will ensure the highest quality of faculty, resources and infrastructure. These are structured with a focus on academic excellence and versatility in approach that will meet the ever-increasing needs of the students, supporting this, is the institute's commitment to education. This will encourage and assure students in their pursuit of knowledge.

All this is a reflection of the Institute's responsibility to build a society that is vibrant and growing through knowledge sharing and enhancing.





Our Vision

- Academic integrity and accountability.
- Sincerity, dedication & team work.
- Tolerance towards the views of others.
- Intellectual excellence and creativity.
- Activities that promote public good, democratic principles of freedom and justice.
- Unfettered sprit of exploration, rationality and enterprise

Our Mission

- Building an institution which creates teachers of academic integrity and accountability.
- Creating an urge for innovating new methodologies in teaching learning processes by using latest technologies.
- A firm belief in "Change" to make the education system effective at the ground level.
- Holding the values while nurturing the young aspiring teachers, demonstrating sincerely, dedication and team work.
- Encouraging activities which promote good public, democratic principles of freedom and justice and unfettered spirit of nationality.

The Campus

Situated in lush green surroundings, the college is as treat for the eyes and the subtle aesthetic side of you. A library is situated in the campus.

Facilities

Equipped with facilities such as Canteen, Fresh Water, Wi-Fi internet, Electricity & Xerox etc. to make the campus self-sufficient, in every possible way.



Aims & Objectives

- To evolve as a model institution for teacher education with national standards.
- To turn our trained teachers of secondary and higher Secondary levels of education.
- To arrange Congenial Classroom situation for effective teaching.
- To strengthen professional excellence of the Secondary and Higher Secondary teachers in teaching various school subjects.
- To develop professional responsibilities and performance of the teacher in the Indian context.
- To build not an educated head but an educated heart.
- To enhance the level of confidence of teachers in the classroom teaching.
- To encourage the students in achieving the supreme goal of education.
- To strive for excellence and quality assurance in teacher education.

INFRASTRUCTURE

Classroom Facility

The Institute has spacious architecturally designed lecture and tutorial rooms. It also has glossy chalkboards and flannel boards all intact, furnished with adequate modern furniture.

Classroom Ethics

- Passion for teaching learning and Research
- Clarity of expression / thought
- Deeper understanding
- Respects for students
- Fluency of Language
- Discipline



Library-cum-Reading Room



S.I.T.E. has a well established library with more than 3000 books and more than 1000 titles which caters to the need of the students, research scholars and the faculty. It is being continuously expanded. Student's need and suggestion regarding new books are always welcome. Students will be permitted to issue two books per head for a duration of one week. Library cards are issued to every student which are valid till the completion of the course.



Science and Mathematics Resource Center

Science is not only knowledge but also an art. This art is explored, experimented and practiced in Science Resource Center. Science cannot be taught effectively without testing, experimentation & demonstration of the scientific facts. Science Resource centre is the place & means with the help of which all these necessary activities can be performed smoothly & effectively.



Maths Resource Center is a place where students can learn & explore mathematical concepts & verify mathematical facts & theories through a variety of activities using different materials. These activities may be carried out by teacher or the students themselves to explore to learn, to stimulate interest & favourable attitude towards maths. These aims are fulfilled by Science & Maths Resource Center set up in the college.

Psychology Resource Center

In any scheme of study, there should be a close integration of theory with practice. We have a curiosity to know intellectual level, interests, aptitudes, personality, adjustment etc. We can know such things about them through their measurements & this measurement is possible through relevant psychological tests. The college has a separate Psychology Laboratory which has sufficient psychological apparatus, test, transparencies, which are related to various aspects of human development and teaching learning process for conducting psychology experiments included in the B.Ed. Syllabus.



ICT Resource Center

The College has a newly state-of-the-art computer laboratory with internet connection facilities. The laboratory has sufficient number of computers with the latest configurations for the use of the students. The laboratory is also equipped with scanning and printing facilities. The college also has overhead projectors, audio equipment & VCD player and television, and such other equipments which are often used in the teaching-learning process. The laboratory is looked after by a qualified teaching assistant who also provides technical support.



Language Lab



Language lab is set up in the college because it is not only a place where learners perform language experiments but it is a special lab where language experiments can be practiced by speaking & listening with the help of audio equipment. It recognizes the individual differences and language aptitude of learners. It is self learning device, designed in such a manner that a student can practice carefully produced pattern of drills. Language lab is well equipped with microphones, LCD projector with screen, CPU & many CDs to learn & speak English fluently.

Health and Physical Resource Center

College has a fully equipped health & physical resource center, it provides ample opportunity for student to indulge in indoor & outdoor sports activities. The students can avail indoor games like Chess, Carrom & outdoor games like badminton, volley ball. Our mission is to provide students with adequate resources to excel in sports by creating environment which imbibes on ethics of sportsmanship. College aims to develop professional competence through physical, emotional development for benefit of student.



Art & Craft Resource Center

A well equipped art & craft center is established in the college because canvas is the mode to express the inner feelings of students. It is said the colour speak for themselves. Art is soul of life, creativity is cultured with opportunities extended to the students in many forms. All the possible facilities & opportunities are extended to our students to engrave their minds & creativity.





Canteen Facilities

- College has its own kitchen garden.
- Breakfast & Lunch facilities are given to the students.



Transport



College has its own bus facility to carry students from Ranchi Township Areas to college and vice versa on extra payment.

Course Detail

The Bachelor of Education Course, generally known as B.Ed., is a professional course offered for those interested in pursuing career in teaching & it prepare teachers for upper primary or middle level (classes VI-VII), secondary (classes IX-X) and senior secondary (classes XI-XII) levels.

Duration

The B.Ed. course (2015-17) is of two academic year. There shall be 200 teaching days in each year exclusive of the period of examination and admission.

Eligibility Criteria for Students

As per NCTE norms, a candidate should have secured at least 50% marks in aggregate either in Bachelor Degree Examination or Master Degree from any recognized university. A relaxation of 5% is granted to the candidates belonging to reserved categories namely SC, ST, OBC & PH etc.

Nature of College

- Co-education in SITE.

Medium of Instruction

- The medium of instruction will be Hindi & English. Examination may be written in English & Hindi.

Admission Procedure

- As per Ranchi University norms.



Intake

Only 100 (2 Units) students will be admitted in one academic session. Reservation policy of the Government of Jharkhand as given bellow will be followed:

Category	SC	ST	BC-I	BC-II	UR	Total
Seat	10%	26%	08%	06%	50%	100%

Carriculum

B.Ed. curriculum shall be designed to integrate the study of subject knowledge, human development, pedagogical knowledge and communication skills. The programme shall comprise three broad curricular areas: Perspectives in Education, Curriculum and Pedagogic studies, Engagement with the field.

How to Apply

Application forms will be obtained from the college office/city office on any working day between 10.00AM to 4.00PM on payment of Rs. 500/- in cash or DD of any nationalized bank in favor of SHASWAT INSTITUTE OF TEACHER'S EDUCATION payable at Ranchi. Candidates have to submit the application form along with required documents as written below : (It should be dulyfilled - in and signed by the candidate. Incomplete application is subject to rejection.)

- Self Attested photocopy of the Matriculation / ICSE/CBSE pass certificate showing the date of birth.
- Self Attested photocopy of Matriculation/ICSE/CBSE mark sheet.
- Self Attested photocopy of mark sheet & pass certificate of I.A./I.Sc./I.com/+2 degree.
- Self Attested photocopy of mark sheet & pass certificate of Bachelor degree/Master degree.
- Two recent colour passport size photograph (One to be pasted on application form).
- Two self addressed and stamped (Rs. 7/-) envelopes size 5"x8" for correspondence .
- Self Attested photocopy of caste certificate and residential certificate issued by competent authority not below the rank of SDO .
- Medical Certificate from CMO for physically challenged candidates.
- Original Copy of CLC /DLC of last institute have to submit at the time of submission
- Original Copy of Migration Certificate have to submit if student is not from Ranchi University

OR download application from the website www.shaswatfoundation.org Duly filled Application Form along with testimonials and with a DD of Rs. 500/- drawn in favor of SHASWAT INSTITUTE OF TEACHER'S EDUCATION payable at Ranchi, should be submitted at college office/city office personally on any working day



between 10.00 AM to 4.00PM. All original certificates should be brought for verification by the candidate at the time of admission. Incomplete and late application form or furnishing false information will be rejected without giving any information to the concerned candidate. No correspondence will be entertained in this respect.

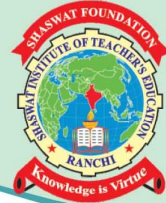
General Rules and Regulations

Keeping in view the aims and aspirations of Shaswat Institute of Teacher's Education certain rules and regulation have been framed to be strictly followed by the students. These rules have been formulated not to bind the students within the premises but to make them understand the value and standard of discipline, which, when, followed meticulously by the students, help them to emerge into a more determined, matured and knowledgeable individual. A full hearted support from our students and guardians are thus solicited.

1. Students shall strictly comply with the rules and regulations of the college issued from time to time relating to their studies, examinations, conduct and discipline.
2. The students, who secure admission on the basis of false certificate / marks sheet or on the basis of any misrepresentation of facts or illegal means, shall be summarily cancelled and all fees paid by him / her shall be forfeited. Legal action shall also be taken against them.
3. Application accompanied with requisite documents/ enclosure received after the last date shall be summarily rejected.
4. No refund of fees will be made on withdrawal of admission under any circumstances.
5. In case the candidate fails to submit the required documents, admission shall be treated as cancelled and no request for refund of fess will be entertained under any circumstances.
6. If the applicant is employed, employers no objection certificate with proof of two years leave must be submitted during the time of admission.
7. Students can avail SITE's facilities only after the course commences and till the course is completed.
8. Students are liable to security checks on entry or exit from the college premises.
9. SITE will not be responsible for any loss of belongings left unattended by the students at the college premises.
10. Intake of any sort of intoxicating substance is strictly prohibited. Chewing of Paan/ Gutka/ Chewing Gum etc. is also prohibited.
11. A students has to ensure at least 75% attendance for attaining eligibility for appearing at the university examination.



12. A medical certificate will be required if there are more than three days consecutive absence owing to illness.
13. All SITE properties have to be handled with care help to maintain the premises neat and tidy. Any damage or pilferage caused to SITE properties by any student will be deducted from the Caution Deposit Money.
14. Students should strictly adhere to instructions regarding entry/exit regulations, parking of vehicles etc.
15. Students are supposed to attend the class in proper uniform suited for a gentle man / woman.
16. Male students must have short and properly groomed hair, clean and well trimmed nails. They should attend classes every day with a clean shave and polished shoe.
17. Female students have properly groomed hair, clean & well trimmed nail polish. Perfumes should not be used while attending theory or practical classes.
18. During College hours wearing the college Identity Card is compulsory .
19. These rules come into effect immediately and equally apply on all students of SITE.
20. SITE holds the rights to introduce, alter, amend or change only or all the rules from time to time if found necessary.
21. Interpretation of these rules will be made by the designated persons of SITE and shall be final and binding on all students.
22. Students shall submit all types of sessional report in time . Otherwise SITE will not be responsible for certification.
23. For any legal dispute the jurisdiction will be at Ranchi Court only.
24. In case of any types of examination / interview student must have to come with photocopy of call letter/interview letter. Then only they can get leave otherwise candidate can't absent.
25. Without any prior information if student will absent three days, they must have to come with medical certificate / parent approved letter.
26. Without any information if student will absent seven days, then they must have to complete re-admission process.
27. Without any information if students will absent 15 days, then they may be terminated.



28. With reference of Rule 24,25,26&27 if student will not noticed to college office, then they will be considered self terminated candidate.
29. In case of misconduct and violation of college norms, students may fetch disciplinary action leading to discontinuance.
30. Ragging is banned in SITE and any one indulging in ragging process is likely to be punished appropriately.
31. No students should invite any person for any function or dialogue in the College without the prior permission of the Principal .
32. All the students must attend all College function as cultural programmes, seminars, debates, picnics, community services, exposure programme, educational tours etc. and participate in co-curricular activities organized by the college.

33. Mode of submission of Fees

Candidate should deposit the prescribed fee at the time of admission through Cash or Demand Draft/ Bankers Cheque/ Bank Pay Order only issued by any bank drawn in favor of **SHASWAT INSTITUTE OF TEACHER'S EDUCATION** payable at Ranchi.

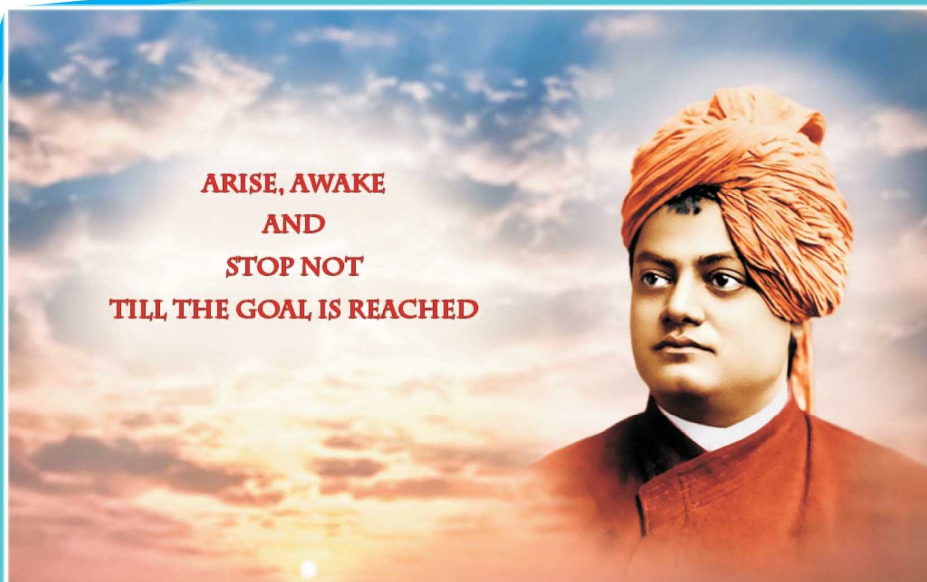


Photo Gallery







SHASWAT INSTITUTE OF TEACHER'S EDUCATION

A Unit of SHASWAT FOUNDATION (Trust)
Approved by NCTE(ERC) Bhubaneswar, Affiliated to Ranchi University, Ranchi
Hutup, Ormanjhi, Ranchi (Jharkhand)
Email : shaswatranchi@gmail.com , Website : www.shaswatfoundation.org

ADMIT CARD

Application No. :

Affix your recent
Passport size Photograph
duly signed by the
candidate

Do not Pin or Staple

Session-

Roll No.-

1. Name of Applicant :
2. Father's/ Husband's Name :
3. Date of Birth:
5. Date] 6. Time :
7. Center :

Signature of the Principal

Signature of Office Superintendent

Signature of the Student



SHASWAT INSTITUTE OF TEACHER'S EDUCATION

A Unit of SHASWAT FOUNDATION (Trust)
Approved by NCTE(ERC) Bhubaneswar, Affiliated to Ranchi University, Ranchi
Hutup, Ormanjhi, Ranchi (Jharkhand)
Email : shaswatranchi@gmail.com , Website : www.shaswatfoundation.org

ADMIT CARD

Application No. :

Affix your recent
Passport size Photograph
duly signed by the
candidate

Do not Pin or Staple

Session-

Roll No.-

1. Name of Applicant :
2. Father's/ Husband's Name :
3. Date of Birth:
5. Date] 6. Time :
7. Center :

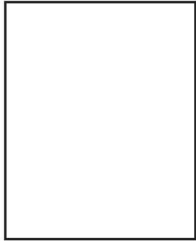
Signature of the Principal

Signature of Office Superintendent

Signature of the Student



AFFIDAVIT



Format of affidavit to be given on Rs. 20 Non-Judicial stamp paper duly attested by Oath Commissioner / Notary Public with Photograph of the candidate to be submitted at the time of admission.

I.....S/o / D/o.....&.....
aged about.....resident of.....
District.....State.....Pin.....by
Faith.....by caste.....by occupation
.....does hear by solemnly affirm / swear as follows:-

1. That I have read & understand the rules and regulations given in the prospectus of the college.
2. That I will abide by rules and regulation currently in force and the amended.altered in future from time to time by the management of SHASWAT INSTITUTE OF TEACHER'S EDUCATION.
3. I will not indulge in any activity that would tarnish the image of the institution.
4. That the management of SHASWAT INSTITUTE OF TEACHER'S EDUCATION has every right to suspend/ dismiss me from the College and cancel the admission or even debar from the University Examination if I breach the code of conduct / rules & regulations of the college.
5. That the fee once paid will not be refunded under any circumstances.
6. That my admission is subject to the approval from management or SHASWAT INSTITUTE OF TEACHER'S EDUCATION.
7. That the information furnished in application Admission Form is true and correct.
8. That if at any time, It is found that any information or Documents presented by me is false then my enrollment is liable to be cancelled.
9. That I will secure at least 75% attendance to appear at the University Exam.

(Signature of the candidate)

Name Address with Contact No.

(In Block Letters)

Name : _____

Address with Contact No.

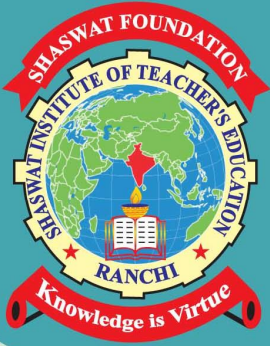
(Countersignature by the Parents / Guardians)

Name Address with Contact No.

(In Block Letters)

Name : _____

Address with Contact No.



SHASWAT INSTITUTE OF TEACHER'S EDUCATION

VILL.-HUTUP, P.O.-IRBA, P.S.-ORMANJHI, RANCHI (JHARKHAND)



PHONE:- 09471132155 Website: www.shaswatfoundation.org

shaswatranchi@gmail.com